

Campus Safety Committee Meeting Minutes

Members

([P] indicates member present at today's meeting)

Employee Represented:

- [P] Andrew Beland (AB), Facilities & Property Management
- [P] Paul Boevers (PB), Transportation & Parking Services
- [P] Deanna Britton (DB), College of Liberal Arts & Sciences
- [] Joshewa Fulton (JF), Global Diversity & Inclusion
- [P] Erica Hunsberger (EH), Environmental Health & Safety
- [P] Michael Jantzen (MJ), Office of Information Technology
- [P] Alyssa Koida (AK), Global Engagement & Innovation
- [P] Joe Potter (JP), Facilities & Property Management
- [P] Clare Quinn (CQ), College of Liberal Arts & Sciences, Chair
- [] Jeffrey Smith (JS), Diversity & Multicultural Student Services
- [] Elena Sokol (ES), College of Urban & Public Affairs

Employer Represented:

- [P] Todd Bauch (TBa), Campus Recreation
- [P] Erin Burns (EB), Helen Gordon Child Development Center
- [P] Becky Hale (BH), Human Resources
- [P] Michael McNerney (MM), Campus Public Safety Office, V Chair
- [P] Marcos Ordaz (MO), School of Business
- [P] Jeffrey Rook (JR), Environmental Health & Safety
- [P] Gaby Sysyn (GS), Center for Student Health & Counseling
- [] Mercedes Youngston (MY), Smith Memorial Student Union

Alternate:

Ad Hoc

Meeting Call to Order

Date: 4/12/2023

Time: 1:04 pm

Quorum Met: Yes

Approval of Meeting Minutes from Previous Meeting (Vote)

([x] indicates members vote)

- Minutes approved as is [X]
- Minutes approved with minor corrections []
- Minutes not approved – corrections required []
- Minutes not approved – quorum not met []



Announcements

(Whom provided by, description of the announcement, date of event or impact, if applicable)

- Welcome to Marcos Ordaz (MO), School of Business! Replacing Abby Chroman (AC) for the School of Business.

Presentations / Discussions

(Whom provided by, description of presentation or discussion, date of event or impact, if applicable)

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Accident / Injury Report (provided by Human Resources)

Reportable Incidents

(Date of incident, location, description of incident, committee recommendations)

- 3/7/23, Shattuck Hall, Carpenter cut first index finger of left hand while using tin snips. Slipped and cut knuckle on existing metal. Will need to complete 801 for medical. Unknown time loss - to investigate further.

Non-Reportable Incidents

(Date of incident, location, description of incident, committee recommendations)

- 3/2/23, HGCDC, Teacher was bitten by child on the thigh. Did not seek medical tx and no claim filed.
- 4/4/23, UCB, RN lifted a gallon of water and felt a pull in left lower back. No lost time and did not seek medical tx.
- 4/11/23, Landscape yard, Maintenance worker was using a non sparking hammer to remove part of the gas pump to separate gasket, hit pinky knuckle on part of fuel tank due to odd angle, causing slight bruising. No time loss and did not see medical tx.

Quarterly Inspection Update (provided by EHS staff)

Next building to be inspected: UCB

Quarter of inspection: 2 (Apr-Jun)

Completed Inspection Review

(Date of inspection, locations inspected, description of inspection findings, description of follow-up or resolutions, if applicable)

- Reminder: contact EH for any further suggestions for campus building inspections. Review inspection sheet for information on previous buildings covered. SRTC, UCB requested.

- **CSC Workplace Safety Inspections**

- [Inspection Sheet \(blank\)](#)

Old Action Items and Safety Concerns

(Date reported, description of action item/safety concern, whom it was assigned to, description of follow-up, date investigated/resolved)

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Rounds / New Safety Concerns

(Reported by, description of safety concern, description of committee recommendations, whether follow-up is required as an action item)

- CQ / EB – How should the CSC and HGDC react to child biting incidents?
 - EB continuously reviews procedures with instructors, resolves with family as needed, all employees up to date on bloodborne pathogen training and are prepared for incidents.
 - No further solutions currently proposed - HGDC monitors situation and does not currently require assistance.
- PB – Parking Structure 3 security gates are now active. Close at 7 PM, open up at 6 AM. CPS, Capital Projects, TAPS met to resolve technical issues.
- JP – Question to MM over CPS response to campers established in Urban Plaza - issues with human waste, graffiti, use of benches, security of touring groups and students, etc.
 - CPS may conduct welfare checks, TAPS responds to parking area incidents. See AB section for cleanup processes.
- TBa – Campus Rec working with MM / CPS to install new security cameras and update alarm systems. Training new aquatics and safety coordinator.
- GS – Two reported issues from SHAC safety committee meeting with dental services team, both UCB third floor parking.
 - 2 people living in car in parking lot for several weeks over winter break. GS was directed by CPS to contact TAPS, TAPS referred back to CPS. TAPS eventually spoke with campers. Question - how should these situations be handled? How is it reported and what is the response?

- Speak w/ CPS. PB can be contacted personally as well for parking garages. Recommended to frame as welfare check over parking violation for proper response from teams.
- 2 people in parking garage suspected to be using drugs for several hours, left garbage and paraphernalia.
 - Report to 2Fix - calling is recommended over submitting online request given the situation. Cleanup team will be assigned based on location - custodial, TAPS, Building Maintenance, business tenants, etc.
- AB –
 - <https://request.fpm.pdx.edu/ready> link to reporting issues on campus per questions. Call on any campus phone 52FIX or 503.725.2349 8 am - 5 pm for more immediate attention or with complex issues.
 - Team responses: Feces - if within 10 ft. of a doorway, Relay. 12 ft., Landscaping. If especially problematic, will bring in outside party (re: Urban Plaza feces in particular). Landscaping is aware of problematic areas and checks regularly.
 - High emphasis on thorough information and photos when submitting work requests for quick and proper response.
- MJ – Accessibility for FAB 200 (OIT main office) entrance. EH - Improve signage to indicate location of accessible entrance. Contact Michele Bromley to order signage.
- MM –
 - Card access installation has been completed in UCB east stairwell. Cameras installed in parking areas, including 3rd floor.
 - Speech and Hearing Clinic intercom installation in progress to grant access without leaving unlocked. Order delayed due to hardware shortages and issue may be prolonged.
 - Working with MO to improve KMC security with atrium / business section access. Bathrooms in atrium are utilized by businesses so the area has additional card access for security, but this has caused issues with accessibility.
 - Per DB questions -
 - MM is often the one who releases campus warnings. CPS discussing increasing warnings and transparency.

- Large uptick in arrests, firearm/weapons possession triggered CPS to rewrite policies regarding armed patrol - CPS may now carry firearms on patrol. CPS evaluating necessity of policy and are open to comments, questions, feedback.
- CQ – Student employees with College of Liberal Arts & Sciences had safety training with Officer Blake. Employees voted unanimously that training was helpful and should be repeated.
- JR –
 - Risk Management and Environmental Health and Safety emphasizing refreshed Driver Safety training program in next week or so. April is Distracted Driving Awareness Month. All employees who drive as part of job duties asked to complete Driver Safety Training and Driver Authorization form.
 - Construction projects on campus -
 - SB1 (Vernier Science Center) abatement almost completed, asbestos nearly cleared. Construction phase to begin following abatement.
 - SB1/VSC and other PSU, city construction projects will impact surrounding areas, including HGCDC, SRTC.
 - Demo process starting soon for Harder House, coming down within ~2 months. Parkway Manor, King Albert Residence Halls to be demoed. These buildings have frequent security concerns, so increased ease of security soon.
 - Mask mandate in Oregon healthcare facilities, clinics repealed. Recommended to continue masking if ill or under the weather, immunocompromised. Covid infections continue, but healthcare facilities now able to handle cases with greater ease.

New Action Items

(Date reported, description of action item/safety concern, whom it was assigned to)

- EH - Schedule workplace safety inspection for UCB, coordinate with GS

Meeting Adjourned

Time: 1:47 pm

Next Meeting

Date: May 10, 2023

Location: Zoom

